

**International Volunteer Agreement  
Guyana Medical Mission**

**In order to fully optimize your volunteer experience, and to clarify expectations of both the volunteer and the organization, we ask that you review and sign the following. Signing this agreement prior to trip departure is required of all participating volunteers. Thank You.**

**Part One: The Organization**

You can expect Ve'ahavta:

- To provide thorough induction on the work of Ve'ahavta, its staff, your volunteering role and the training you need to meet the responsibilities of this role.
- Supervision and Support: to explain the standards we expect and to encourage and support you to achieve and maintain them
- To provide a named person who you can meet with to discuss your volunteering and any successes or problems
- To do our best to help you develop your volunteering role with us
- To ensure that all volunteers are dealt with in accordance with our equal opportunities policy
- To try to resolve fairly any problems, grievances and difficulties which may arise

**Part Two: The Volunteer**

Your role as a volunteer is to help Ve'ahavta fulfill its services and meet its goals, This work is designed to provide a full range of curative and preventive medical interventions in remote communities in Guyana, as well as to provide you, the volunteer, with a rewarding experience. Your role becomes active upon enrollment into the program and concludes once all de-briefing and reporting has been completed.

In preparation for and during my volunteer placement for the Guyana Medical Mission, I, \_\_\_\_\_, fully appreciate, understand, and accept the following: print name

- 1) I agree to perform my volunteer role to the best of my ability
- 2) I agree to follow the organization's procedures and standards, including health and safety and equal opportunities, in relation to its staff, volunteers, and "clients"
- 3) I agree to maintain the confidential information of the organization and of its "clients"
- 4) I agree to meet time commitments and standards agreed to and give reasonable notice so other arrangements can be made when this is not possible
- 5) For security purposes, my personal information may be screened as per discretion of Ve'ahavta.
- 6) I agree to attend all pre-trip orientations and training sessions, as well as a de-briefing session upon return to Canada.
- 7) I agree to abide by the instructions and advice of the team leader (Program Manager and/or Supervisor).
- 8) I agree to remain part of the team in all aspects, and will not venture out on my own without informing and attaining permission from the group leader.
- 9) a) I agree to conduct myself in a manner that is in the best interest of the team and the "clients" 9b) I agree to respect the dignity and privacy of all clients 9c) I will not attempt to bring or deliver my own personal agenda, be it political, religious, or ethnic in contrast with the organization and its goals
- 10) I will not attempt to "treat" clients or patients in areas in which I am not licensed or trained
- 11) a) In case of conflict, be it with volunteers or clients, I will seek and accept the advice of the group leader 11b) If I am experiencing any difficulty, be it physical, mental, or emotional, during my placement I will discuss this with the group leader.
- 12) If I am able to help secure in-kind donations for the trip, I will get approval through Ve'ahavta before accepting and proceeding with the donation.
- 13) a) I understand that all activities and reporting conducted while on this volunteer placement is associated with Ve'ahavta and must be mentioned and credited in all media presentations, including but not specific to written articles, television, or film. 13b) Any publicity in association with this project must be approved directly through Ve'ahavta
- 14) I understand that Ve'ahavta must be accredited for all shared or published medical and non-medical reports.

--	--

**Volunteer Signature**

**Date Signed**

